

STATE OF NORTH CAROLINA  
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
PURCHASING DEPARTMENT  
1 SOUTH WILMINGTON STREET, ROOM 334B  
RALEIGH, NC 27601

**IMPORTANT BID ADDENDUM**

December 31, 2021

**THE CONTRACTOR MUST SIGN THE ADDENDUM SIGNATURE PAGE(S) AND THE ENTIRE ADDENDUM SHOULD BE RETURNED WITH THE RFQ PACKAGE. PLEASE RETURN THE ENTIRE ADDENDUM, BUT FAILURE TO RETURN EXECUTED SIGNATURE PAGE OF THE ADDENDUM MAY RESULT IN DISQUALIFICATION OF RFP:**

RFP Number: 54-SM-02-11975418

Service: **Custodial Operations and Maint. of Rest Areas-Craven County**

Addendum Number: 1

Using Agency: **North Carolina Department of Transportation**

Purchaser: **Sharon McCalop**

Opening Date/Time: **January 8, 2021 at 2:00 PM**

**INSTRUCTIONS:** Please adhere to the following changes on the RFP referenced above:

**THIS BID ADDENDUM MUST BE SIGNED AND RETURNED PRIOR TO January 8, 2021 AT 2:00 PM.**

The following are the questions and answers referenced Request for Proposal for the **Custodial Operations and Maintenance of Rest Area-Craven County**

1.Q:Why is there a CONSTRUCTION Coversheet requiring Construction, appliances, etc. included as Page 2? This is not a construction project.

A: *The coversheet is used for Maintenance projects as well as Construction projects.*

2. Q: I requested a bid abstract for the previous bid that the NCDOT cancelled. I have not received it. Were there no bids received? Please address.

A: *No bids were received.*

3.Q: Why was the previous contract not continued through June 2021

A: *The month-to-month extension was terminated by the Division with 30 days' notice as provided in Supplemental Agreement 2 to the contract.*

4. Q: Was the previous contractor defaulted?

A. *No*

5. Q: What were the average NCDOT Roadside Inspection Report Scores for the prior 6 months to the end of the previous contract?

A: *The average inspection score was 96.74 for the time period.*

6. Q: Why are the potential bidders being asked to provide an "alternative Bid" number in the proposal if it is not to be evaluated? Why does the NCDOT request an alternative bid if in fact they intend to "negotiate the price prior to the restrictions taking effect?

A: *Per the proposal:*

*In the event that budget restrictions are in effect at any time during the course of this contract, reduced staffing will go into effect. Therefore, an alternate bid item for Reduced Staffing during Budget Restrictions is included in this proposal and will be utilized during the restricted time as determined by the Engineer.*

*For the sole purpose of determining the lowest cost, the Bidder's lump sum bid price for Provide Custodial Operation and Maintenance will be used in the evaluation of the bid proposal. The alternate bid item for Provide Custodial Operation and Maintenance with Reduced Staffing during Budget Restrictions must be a responsible bid as well, or the Department reserves the right to negotiate the price prior to the budget restrictions taking effect.*

*Both bid items must be submitted, or the bid will be considered irregular and will result in rejection of bid.*

7. Q: Are the bidders required to provide Contractors Operations Plans for the Alternate bid item? Why or Why not?

A: Yes, per the proposal, bid submittal page 4 of 17:

***Personnel Plan:** As part of your bid submittal package, below or on an attached separate document, provide a Personnel Plan (for full staffing and for reduced staffing) . . .*

This proposal states that it is to be awarded and administered in accordance with Federal and State nondiscrimination clauses including Title VI, however, this Division has a clear history of discriminatory actions against its contractors and their staff. How is that to be rectified and how are the SBE's that are bidding this work to be treated fairly in light of these prior actions?

The statement that "this Division has a clear history of discriminatory actions against its contractors and their staff" is not correct. Per the proposal: *The North Carolina Department of Transportation is committed to carrying out the U.S. Department of Transportation's policy of ensuring nondiscrimination in the award and administration of contracts.*

8. Please provide detailed directions to the potential bidders of the Departments compliance actions IAW Governor Cooper's Executive Orders related to the Coronavirus. Please provide a complete and specific list of any and all requirements for signage, Emergency Maximum Occupancy, required Social Distancing Markings, HVAC Filtration and air change compliance, mask use, NCDOT required Schedule N disinfectant, Employee Daily Health Assessments, thermometer use, additional disinfection requirements, etc.

Per the proposal:

*LAWS TO BE OBSERVED In accordance with 107-1 of the Standard Specifications. The Contractor shall keep himself fully informed of all Federal and State laws, all local laws, ordinances, and regulations, and all orders and decrees of bodies or tribunals having any jurisdiction or authority which may in any manner affect those engaged or employed in the work, or which in any way affect the conduct of the work. He shall at all times observe and comply with all such laws, ordinances, regulations, orders, and decrees; and shall indemnify and hold harmless the Board of Transportation and the Department of Transportation and their agents and employees from any claim or liability arising from or based on the violation of any such law, ordinance, regulations, order, or decree, by the Contractor or by his agents and employees.*

And:

*In accordance with 107-21 of the Standard Specifications. The Contractor shall comply with all applicable Federal, State, and local laws, ordinances, and regulations governing safety, health, and sanitation, and shall provide all safeguards, safety devices, and protective equipment, and shall take any other needed actions, on his own responsibility that are reasonably necessary to protect the life and health of employees on the job and the safety of the public, and to protect property in connection with the performance of the work covered by the contract.*

And:

*Contractor shall be required to supply all safety personal protective equipment (PPE) for employees to use/wear. PPE shall consist of, but not limited to face masks, ear protection, safety glasses, safety vest (meeting ANSI/ISEA 107-2004 Class 2 standards), outside working gloves, disposable latex gloves and indoor trash removal tongs. Contractor shall follow all applicable orders, rules, policies, regulations, and/or OSHA standards, including using/wearing PPE and approved sanitizers, disinfectants, etc.*

And:

*It is the Contractor's responsibility to ensure that all employees are trained to meet OSHA training requirements, all equipment meets OSHA standards, and all PPE is used/worn as required.*

9. Q: How are the bidders required to comply? Please provide a complete and specific list of any and all requirements for signage, Emergency Maximum Occupancy, required Social Distancing Markings, HVAC Filtration and air change compliance, mask use, NCDOT required Schedule N disinfectant, Employee Daily Health Assessments, thermometer use, additional disinfection requirements, etc.

A: Please see response above and Safety and Accident Protection: (pages 18-19 of the proposal):

Also see the attached information disseminated to current Rest Area Contractors.

**EXECUTE ADDENDUM:**

BIDDER: \_\_\_\_\_

ADDRESS (CITY & STATE): \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME and TITLE (Typed): \_\_\_\_\_

1. Check **ONLY** one of the following categories and return one (1) properly executed copy of this addendum and two (2) copies (**all pages**) **prior** to bid opening time and date.

RFQ has already been sent. Changes resulting from this addendum are as follows:

RFQ has already been sent. **NO CHANGES** resulted from this addendum.

RFQ has **NOT** been sent and **ANY CHANGES** resulting from this addendum are included in our bid.